

Sick Child Policy

Aim

The policy is intended to reassure parents and carers that appropriate action will be taken should their child arrive at nursery unwell or if they become unwell throughout the day at nursery. This policy takes into account the needs of all children attending and offers staff guidance and instruction on the correct procedures to follow.

In the event of staff having concerns about the health of a child arriving at nursery, with support of management, they will:

- Discuss with the child's parent and/or carer the child's recent health, paying particular attention to how they have been in the period of time before arriving at nursery (please refer to Public Health England (PHE) guidance on Infection Control, Sept 2014 v2).
- Make a decision based on professional judgment and guidance contained in this policy to decide whether the child can remain at nursery.

In the event of parents or carers requiring guidance on whether their child can attend nursery, staff must refer them to the PHE guidance displayed in the hallway or to the copy of the guidance kept in their medicine basket. Alternatively, advise the parent to seek advice from their child's GP. There is a list of notifiable diseases in the PHE guidance.

Where a parent asks for medicine to be administered to their child

Medicines will be administered in line with our Administering Medicines Policy. Where medicines are required daily, staff will complete a numbered long term medication form. For example eczema cream, an inhaler prescribed for asthma or an epipen.

Administering antibiotic medicine

Antibiotic medicine can be administered by staff once 24 hours has passed from the first dose given. This will ensure that the child does not have an adverse reaction to the medicine whilst at the setting.

If a child becomes unwell during the day

Parents will be contacted whenever staff have concerns regarding the well-being of their child to discuss what will happen next. Should management decide that a child is unwell then parents will be contacted and asked to collect their child as soon as possible for the wellbeing of all children and staff. Where a child is sent home due to sickness or diarrhoea, they are not able to return to nursery for **at least 48 hours** from their last episode (please refer to page 6 of PHE guidance).

Staff will monitor a child's temperature to ensure that it does not exceed 39°C. Where a child requires medication to relieve distress as an interim measure (Calpol) and parent's consent on the permission forms confirmed, then staff will administer it making the necessary records on the medication sheet.

If we cannot maintain a safe temperature, the child will need to be collected for his/her own safety.

Emergency medicines include: Calpol and Piriton (antihistamine).

In extreme cases when a child's temperature exceeds 39°C

Nursery Management will check parental permission for Calpol to be administered on the registration forms and will administer a dose of Calpol to lower the risk of a seizure. Parents will always be contacted should their child need/receive an emergency dose of Calpol and asked to collect them at their earliest convenience. Staff will then complete a medicine form which must be shown to the parent and signed when collecting their child that day.

Where a parent has not signed the permission form for Calpol to be administered

Nursery Management will contact the parents to explain the severity of the situation and consent will be taken over the phone, ensuring that at least two members of senior staff witness the consent. On arrival at nursery, the parent will be asked to sign the medication form which details the dosage given.

If a parent cannot be contacted

Staff will follow our emergency procedure (see 'Emergency Procedure in the event of a child becoming ill') a copy of which is on the filing cabinet in front of Chloe's desk in the office.

Management will ensure that there is an adequate number of staff for the remaining children and that ratios are adhered too (see 'Arrangements for staff absences policy').

Open access to hospital

Where children have open access to a hospital ward their details are listed beneath the Emergency Procedure on the filing cabinet in front of Chloe's desk in the office.

Links to other policies and legislation

Health and Safety

Safeguarding children

Administering medicines

Emergency Procedure in the event of a child becoming ill or when they have had a serious accident.

Public Health England: Guidance on infection control in schools and other childcare settings (Sept 2014 v2)

The Beehive Day Nursery Ltd

Signed Nursery Director

Signed Nursery Manager

The Beehive Day Nursery Ltd

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